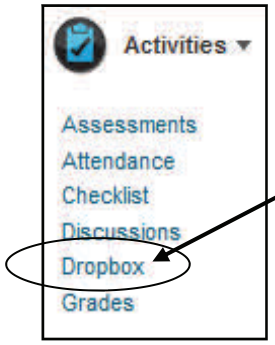
Chattanooga State eLearn

Dropbox

Submit Assignment To Dropbox Folder



Click the pull-down arrow by Activities and click **Dropbox**

- Click on the name of the Dropbox folder
- Do one of the following:
  - Click **Add a File (**Click **Browse** to attach a file)
  - Click **Record Audio** (make sure your microphone is set up correctly)
- Enter any comments
- Click **Submit**

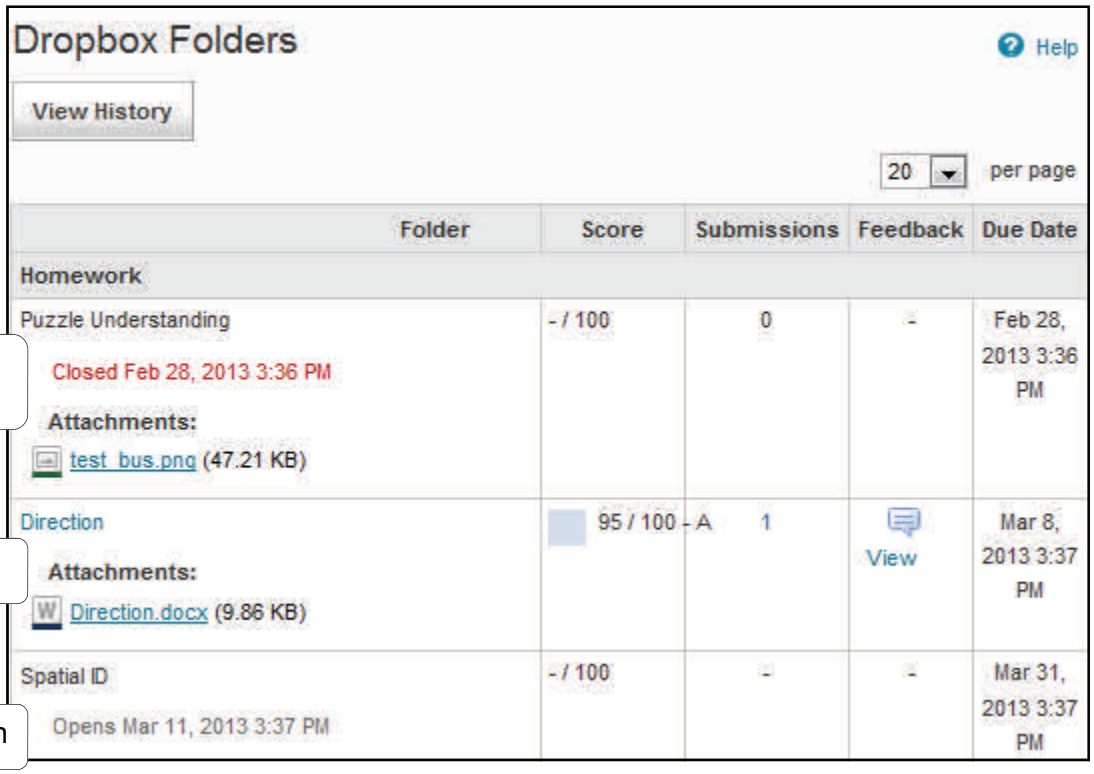
Submit files in the same way to personal and group Dropbox folders.

Group Dropbox folders have a Group Folder icon by the name. Any group member can submit files.

Closed folder (end date has passed)

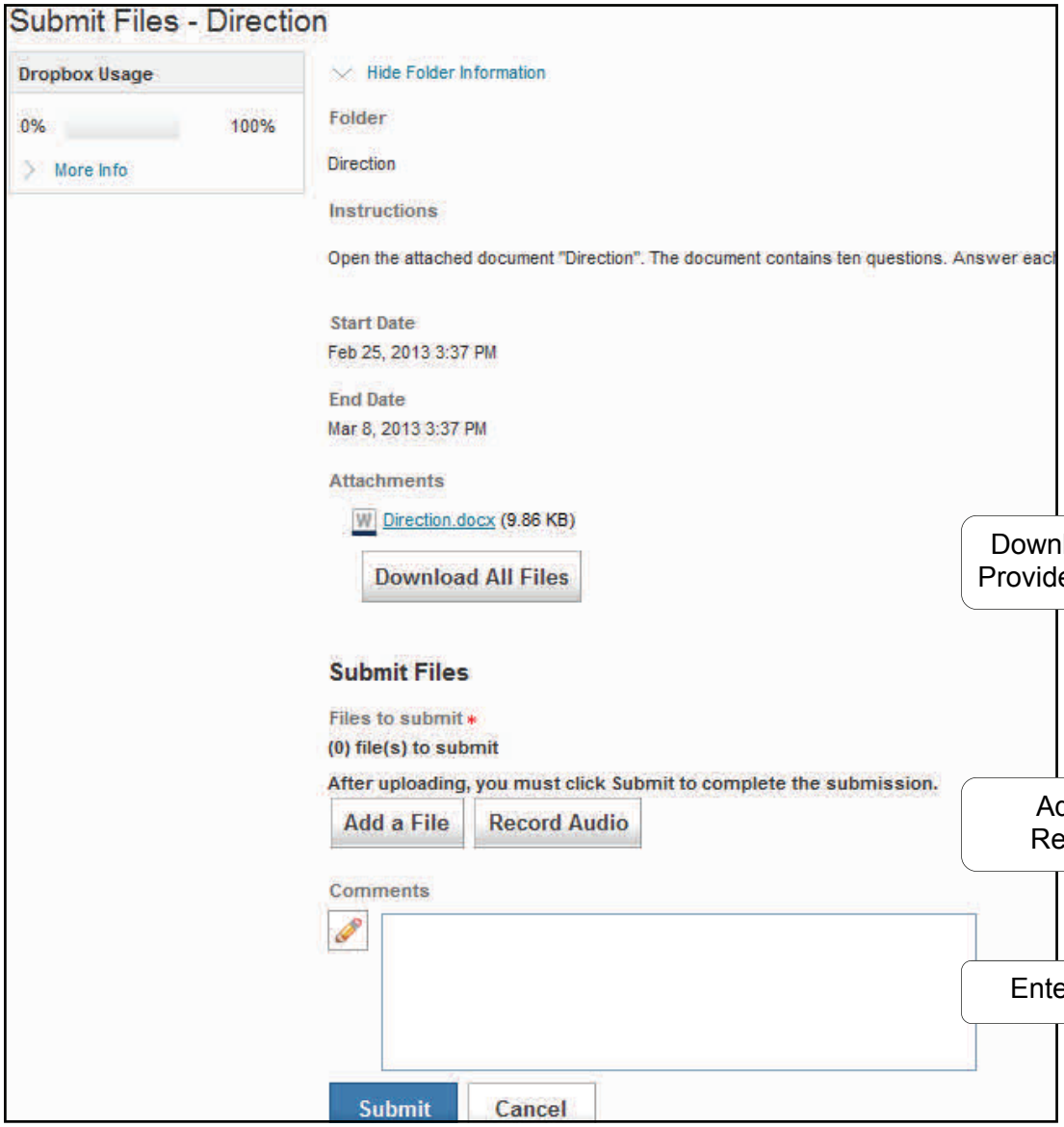
Folder is open

Folder is not yet open



© Copyright 2012 Center for Distributed Education, Chattanooga State Community College

Submit Assignment To Dropbox Folder



Download Instructor Provided Attachments

Add a File or Record Audio

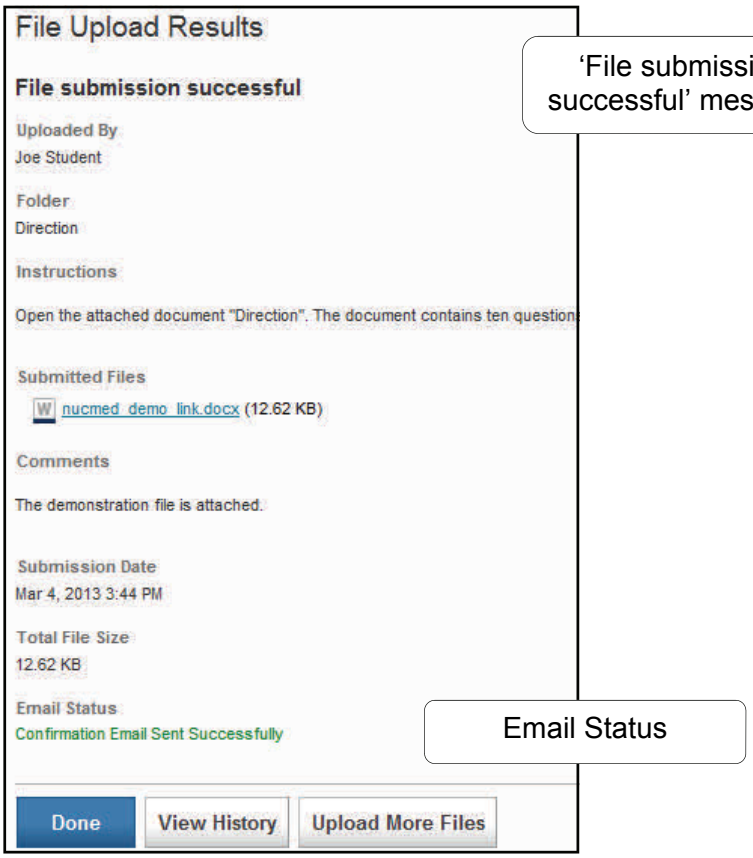
Enter Comments

Submit

© Copyright 2012 Center for Distributed Education, Chattanooga State Community College

Submission Verification

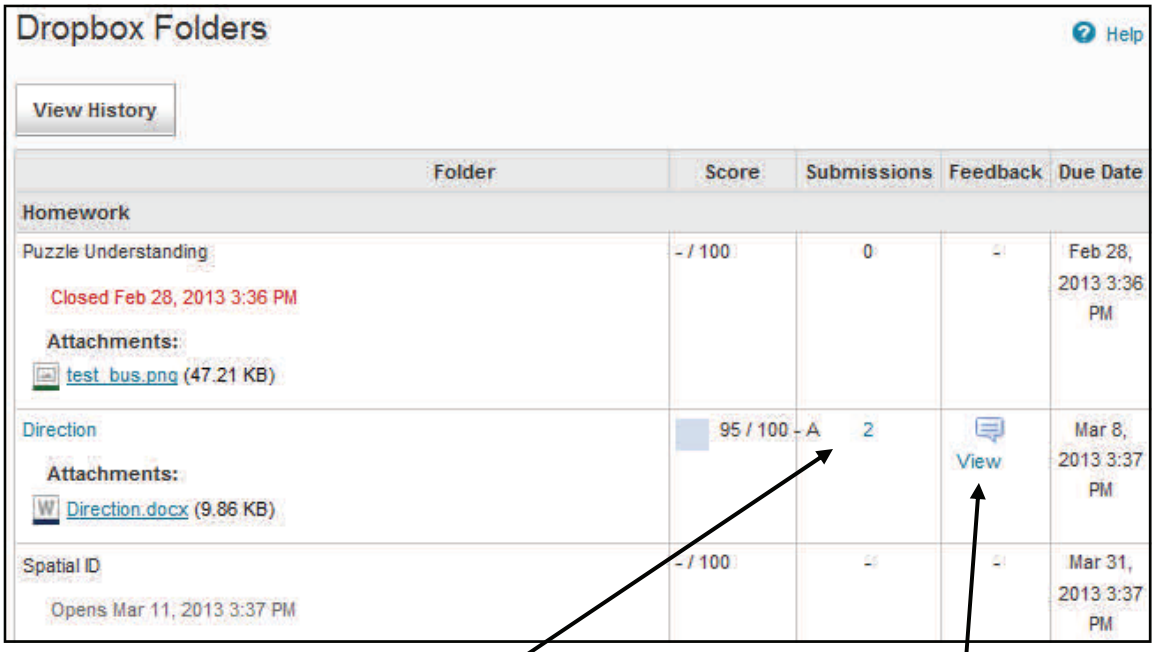
Method 1: The File Upload Results area will open after a Dropbox submission is complete.



Method 2: The Submission History area is accessed by clicking **View History** in the Dropbox area.

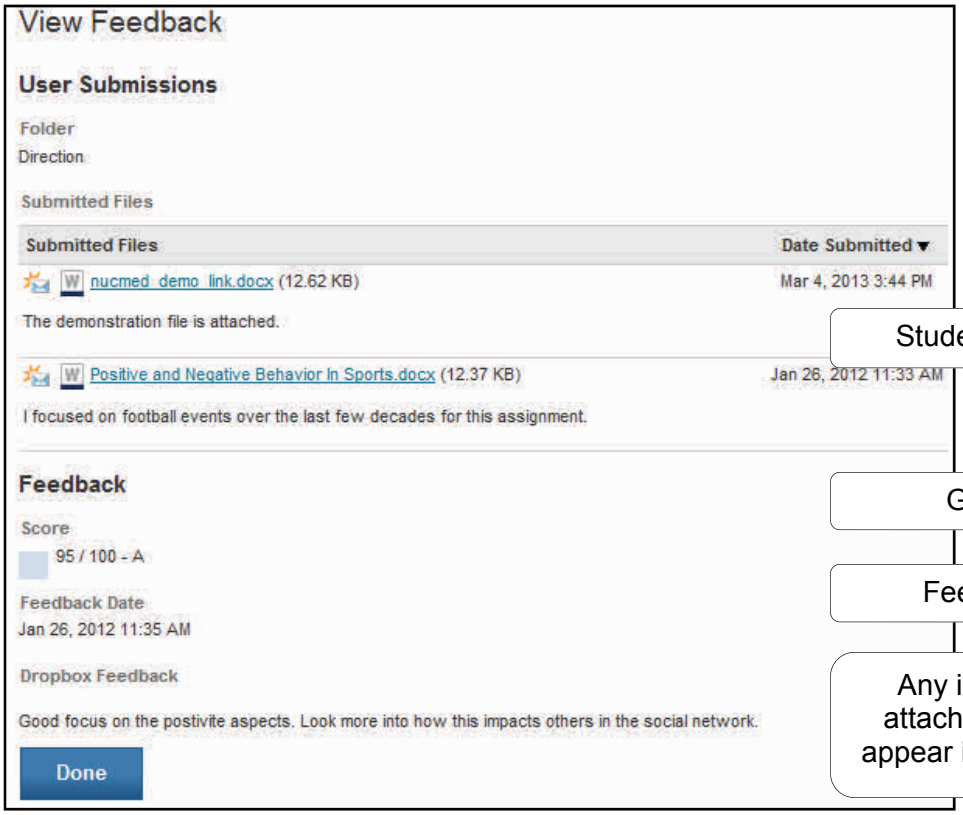
© Copyright 2012 Center for Distributed Education, Chattanooga State Community College

View Instructor Feedback



Number of submissions

View feedback in Dropbox folder by clicking the **View** icon



Student submitted files

Grade

Feedback

Any instructor attached file will appear in this area.

© Copyright 2012 Center for Distributed Education, Chattanooga State Community College