



# ChSCC Online Proctoring Scheduler

Chattanooga State Community College



Center for Distributed Education

423-697-2592 ( Monday—Friday: regular business

For ADA information, please contact Chattanooga State Disabilities Support Services at 423-697-4452

## What You Need

To schedule exam proctoring you must provide:

- The course ID and section (example: ENGL\_1010)
- If it is computer or paper test
- The dates the test will be available
- Your Chattanooga State student A—number

## Go to ChSCC eSchedule

\* Go to: <https://www.registerblast.com/chattanoogastate/exam>

\* Confirm that your class is in the listing

\* Choose your exam

## Selecting your Proctored Exam

CDE Courses (Faculty Training)
Chattanooga State Online Exams
Chattanooga State Online Exams (ADA Only)
RODP Full Term Exams (15 weeks)
RODP Full Term Exams (15 weeks) ADA Only

1. Select the type of test to be proctored

Main Campus
Dayton Campus
Kimball Campus
Sequatchie/Bledsoe Campus

2. select the location to take the test

ACCT
ALH
BIOL
BUSN

3. Choose the correct subject to be proctored



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ACCT 1010  
ACCT 1020

4. select the specific course being proctored

- Final
- Midterm

5. select the individual test to be proctored

Final

January 2015

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Schedule exam for:

- 8:00 AM
- 9:30 AM
- 10:30 AM

6. select the date and the time for the proctored test



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Continued...

## Exam Summary

Exam	Date
Midterm	1/28/2015 8:30:00 AM
RODP Exam	3/7/2015 8:30:00 AM
Final	1/22/2015 8:00:00 AM

[Return to Cart](#) | [Add additional exam](#)

Your exam summary will appear, showing details of your scheduled proctored test

**Note:** you can return to the cart, or add an additional test at this area as well

## Requested Information

Email*	<input type="text"/>
Verify Email*	<input type="text"/>
First Name*	<input type="text"/>
Last Name*	<input type="text"/>

Ensure everything is correct, and complete the requested information.

**Note:** this will enable you to receive email confirmation of you registration

## Testing Center

Name:	toney phifer
Exam:	Midterm
Date:	1/28/2015 8:30:00 AM
Location:	
Registerblast Order Number:	1028108
A#	123456
Do you have an ADA form on file with the college disabilities office?	
If yes, please describe accomodations needed.	
Exam:	RODP Exam
Date:	3/7/2015 8:30:00 AM
Location:	
Registerblast Order Number:	1028109
A#	123456

You will receive a registration confirmation email detailing your chosen test, location, day and time.

If there is anything that needs to be changed contact the Testing Center at 697-4461